

Community Service Application

East Longmeadow Recreation Department

If you are interested in volunteering for the East Longmeadow Recreation Department, please fill out as much of the following form as you can. You may return the form in any of the following ways:

1. Fill out the form below
2. Print the form, fill it out and mail it the the Recreation Department at
328 North Main Street, East Longmeadow, MA 01028

You will be contacted shortly after your application is received.
Thank You!



Date: Name:

Address:

Home Phone:

Current Employer:

Title / Position:

Your E-mail Address:

Driver's License? Yes No

Special Skills / Certificates

What Volunteer Opportunities are you interested in ? (See listing for available positions)

Any Physical or Health Restrictions (specify)

Available to Start (date):

Hours per day:

Days per Week or Month:

Specific days / times only:

East Longmeadow Recreation Department

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Volunteer Opportunities

East Longmeadow Recreation Department

Grounds Maintenance Assistant. Assist with grounds maintenance and custodial duties at Pine Knoll Recreation Area, including trash pick-up; restroom cleaning; planting flowers and shrubs, etc. *Qualifications:* 18 years or older, able to lift and carry items weighting up to 30 lbs.; able to bend / stoop repeatedly; interest in park maintenance and plants. *Time Commitment:* Hours vary from April to October.

Junior Pool Guard. Work with swimming pool staff in providing a safe and fun environment through assisting with supervision of activities in and around pool, public information, and special events. *Qualifications:* Must be certified in the following: American Red Cross Lifeguard Training / Community First Aid and Safety; American Red Cross CPR for Professional Rescuer. *Time Commitment:* Hours vary from May to September.

Maintenance Assistant - Pleasantview. Assist with grounds maintenance and custodial duties at Pleasantview, including trash pick-up; restroom cleaning; planting flowers and shrubs; painting, etc. *Qualifications:* Able to lift and carry items weighting up to 30 lbs.; able to bend / stoop repeatedly; interest in building maintenance. *Time Commitment:* Hours vary 12 months.

Office Assistant. Assist office staff in everyday office procedures including answering phones; typing; filing; providing public information. *Qualifications:* Excellent customer service skills; flexible; able to type. Computer skill desirable. *Time Commitment:* Hours vary 12 months.

Recreation Program Assistant. Assist Activity Center Leaders in planning an implementation of Summer Activity Center Program (Pine Knoll Recreation Area) for grades K – 6th. Includes arts and crafts, athletics, and special events. *Qualifications:* 13 years or older; enjoys children; positive and enthusiastic attitude; interest or experience in arts, crafts, sports or other recreational activities; dependable; positive role model. *Time Commitment:* Hours vary from June, July & August.

Swimming Instructor Aide. Assist lifeguards with swimming instructions. *Qualifications:* 12 years or older. *Time Commitment:* Spring (March & April) & Summer (June, July & August)

Swimming Pool Assistant. Assist lifeguards with special events. *Qualifications:* Equivalent of American Red Cross Intermediate Swimmer. *Time Commitment:* Family Swim and Summer months at Pine Knoll.

Other opportunities may be posted from time to time. If you are interested in an opportunity with the Recreation Department and the above listing does not meet your qualifications, please contact the Recreation Director to see if a program can be worked out for your individual situation.